

## **John Edwards Conference Bursary Terms & Guidelines**

### **Guidelines for Applicants:**

To be eligible for the John Edwards Conference Bursary for Heritage Volunteers applicants must meet the following criteria:

- 1) You must be an active volunteer with a historic place or a heritage organization at the local, provincial/territorial, or national level in Canada. Volunteerism is defined as unpaid work.
  - An eligible historic place can include a historic site or network of historic sites, a museum, historic district or neighbourhood, an Indigenous place or cultural centre and/or cultural landscape.
  - An eligible organization can include an organization that advocates for the protection or renewal of historic places and/or celebrates historic places.

*Please note that volunteer service can be virtual or in-person and there is no minimum duration of volunteer service required to be eligible.*

- 2) You must have a letter of endorsement from a person in a leadership position at the historic place or heritage organization where you volunteer.

*Applicants must also submit a brief statement of interest expressing what they hope to gain by attending the conference (100 words maximum).*

### **Guidelines for Letters of Endorsement:**

Your letter of endorsement should:

- be dated.
- include the name, title and signature of the individual endorsing you.
- be submitted on the official letterhead of the endorsing organization.
- confirm that you are indeed an active volunteer; and,
- reference the volunteer role you play at the organization that is signing your letter.

### **Terms:**

- The National Trust is offering a limited number of bursaries in 2025. The number of bursaries awarded may depend on the proximity of the recipients to the location of the Conference (Halifax, Nova Scotia in 2025).
- Bursaries cover the cost of travel, conference accommodation, and registration (estimated average value \$1,800) for candidates to attend the National Trust's Annual Conference. The bursary does not include costs associated with workshops, tours, and other special activities. In the case of a virtual conference, the bursary will cover the general conference registration fee.
- Bursaries will be awarded based on order of receipt per province / territory and organization; however, priority will be given to applicants who have not previously attended a National Trust Conference. There may be more than one application awarded in any given province / territory or organization, depending on uptake.
- Previous successful bursary recipients are eligible; however, priority will be given to new applicants.
- Applicants must be willing to provide a photo and testimonial following the conference for use in promoting the bursary.